

RPIOL AWARD INFORMATION PACK

For candidates, coaches, employers
and assessors



THE RPIOL AWARD

Accreditation with the Institute for Outdoor Learning values the approach, understanding and experience of practitioners leading sessions in outdoor learning. The reflective process supported by a coach and employer culminates in a wide-ranging and in-depth professional discussion celebrating individual experience and future goals.

Registered practitioners of the Institute for Outdoor Learning plan, prepare and lead safe and engaging outdoor learning sessions to achieve intended outcomes.



The RPIOL criteria describe good practice for competent, instructors, teachers and leaders who usually operate in familiar locations with known groups and activities. They are closely aligned to the Outdoor Activity Instructor Occupational Standard and provide a work-based reflective practice route with external assessment to demonstrate an equivalent standard.

✓ ***Fast track recognition as an Associate Professional in Outdoor Learning***

✓ ***Coaching, guidance and advice for developing your practice***

✓ ***Reflection on your strengths, interests and future aspirations***

✓ ***Accreditation of your approach, understanding and experience***

A PROFESSIONAL APPROACH

RPIOL Award holders have a passion and enthusiasm for outdoor learning and are able to:

<p>01</p> <p>LEAD safe and engaging outdoor learning sessions</p>	<p>02</p> <p>CONTRIBUTE to your organisation's delivery of Outdoor Learning</p>	<p>03</p> <p>ROLE MODEL equality, inclusion and professional group leadership</p>	<p>04</p> <p>SHARE inspiration and respect for the outdoors</p>	<p>05</p> <p>IMPROVE through reflection and development</p>
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QUALITY OVER TIME

All IOL Accreditation Awards are open to everyone who is responsible for *planned and purposeful learning utilising an outdoors environment*. A Registered Practitioner has consolidated their training/education and experience through delivering outdoor learning sessions for 1-2 years or more in either a paid, part-role or voluntary capacity. For example, instructor, tutor, teacher, youth worker, ranger, education officer, etc.

IS RPIOL FOR YOU?

RPIOL requires you have consolidated your training/education and experience of working with others in the outdoors. You should have at least 1-2 years of experience with individuals or groups in the role of instructor, teacher, coach, leader, youth worker, ranger, education officer, trainer etc.

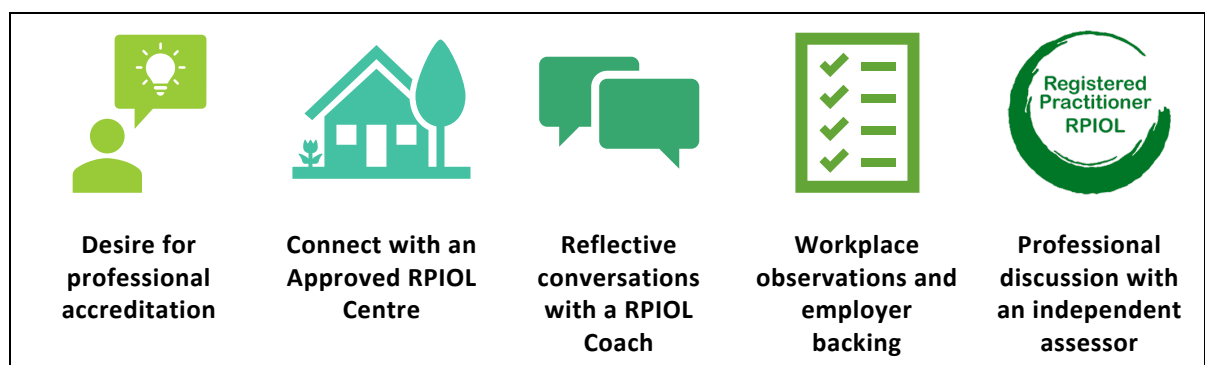
Achieving the RPIOL Award demonstrates you are able to plan, prepare and lead safe and engaging outdoor learning sessions to achieve intended outcomes. Applicants:

- ▶ **Can provide outdoor learning for any purpose or outcome**, e.g. outdoor education, sports coaching, personal / professional development, adventure tourism, outdoor therapy, etc.
- ▶ **Can work in any outdoor location** – e.g. activity centre, school grounds, parkland, wider countryside, lakes, sea, lowland, open moorland, upland, mountains, etc.
- ▶ **Can specialise in one subject / sport** (e.g. bushcraft, forest school, hill-walking, paddlesport etc.) **or deliver a wide range of different sessions** (e.g. multi-activity instructor).
- ▶ **Lead sessions that include direct engagement with the outdoor environment** (doing or experiencing), rather than simply taking place outside.

Open to affiliate or student members of the Institute for Outdoor Learning, RPIOL provides the structure and support from a coach to reflect on your experience to date and discuss your strengths, interests and future aspirations. It is an ideal partner to established staff induction and training programmes and university courses that include a strong practical experience element.

WHAT IS INVOLVED?

The Award is completed through an Approved RPIOL Centre - either an Organisational Member of IOL (for employees or volunteers), or an IOL Home Nation / Region (for independent practitioners).



INVESTMENT

- For existing members of IOL, RPIOL costs £85 to complete.
- For new members of IOL, membership plus RPIOL costs £115.

1 REGISTRATION

STEP

The first stage is to complete a self-assessment to decide if you are ready for RPIOL. You need to be able to answer yes to the four points below:

Self-assessment	yes / no
<ul style="list-style-type: none"> Do you have at least 1-2 years of experience with individuals or groups in the role of instructor, teacher, coach, leader, youth worker, volunteer, ranger, education officer, etc.? 	
<ul style="list-style-type: none"> Do you have training, education or CPD courses to give you the knowledge and skills to safely plan, prepare and lead safe and engaging outdoor learning sessions? 	
<ul style="list-style-type: none"> Do you have the time, space and desire to reflect on your experience to date and discuss your strengths, interests and future aspirations with a coach? 	
<ul style="list-style-type: none"> Have you read through the RPIOL criteria and are ready to gather the evidence you need to show you meet them? 	



Download RPIOL Registration

- If you answered yes to all the points above download the RPIOL Registration from the website.
- If you are not yet an IOL Member you should join online first.



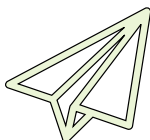
Connect with an Approved RPIOL Centre

- If your employing organisation is an Approved RPIOL Centre they will have designated RPIOL Facilitators to support you through RPIOL.
- Several IOL Home Nation/Regions operate as Approved RPIOL Centres and can pair candidates with RPIOL Coaches.



Connect with a RPIOL Coach

- Approved RPIOL Centres can help you identify an IOL Coach who is an APIOL Holder or Recognised Professional in Outdoor Learning who will support you through RPIOL and sign your completed application.
- If you do not have an Approved RPIOL Centre nearby contact the IOL Office for advice on how to select an IOL Coach and complete RPIOL.



Send to IOL

- Email your completed and signed form as a .PDF or .JPEG to institute@outdoor-learning.org
- IOL will contact you to confirm your registration is accepted and send you your RPIOL Application to complete.

STEP 2 COACHING

Individual coaching tailored to your situation and needs is a highly valued part of the RPIOL process. Your RPIOL Coach will guide and support you as you complete your application, providing as much or as little help as appropriate. They can:

- Introduce IOL and guide you through the RPIOL process
- Share tips, tools and techniques for briefings, teaching, reviews, etc.
- Be a sounding board so you can articulate the effect the outdoors has had on you and your future goals and aspirations
- Help you to explore the boundaries of your competence, experience and qualifications in the activities and environments you use
- Chat through the breadth and value of Outdoor Learning across all parts the sector
- Help you reflect on how you tailor your approach to suit the differing needs of participants
- Advise on CPD activities that will support your next steps in outdoor learning

Complete your RPIOL application in the best way for you. Some candidates like to reflect first and then discuss their thoughts with their coach. Others like to talk with their coach first then record the key points of their discussion in their application.

PROFESSIONAL ENDORSEMENT



Your RPIOL Coach will be asked to sign your application form to confirm:

1. You have reflected on your experiences and used this to improve the sessions you deliver.
2. You have a plan for your future goals and aspirations in outdoor learning.
3. You uphold the IOL Code of Professional Conduct in your work.

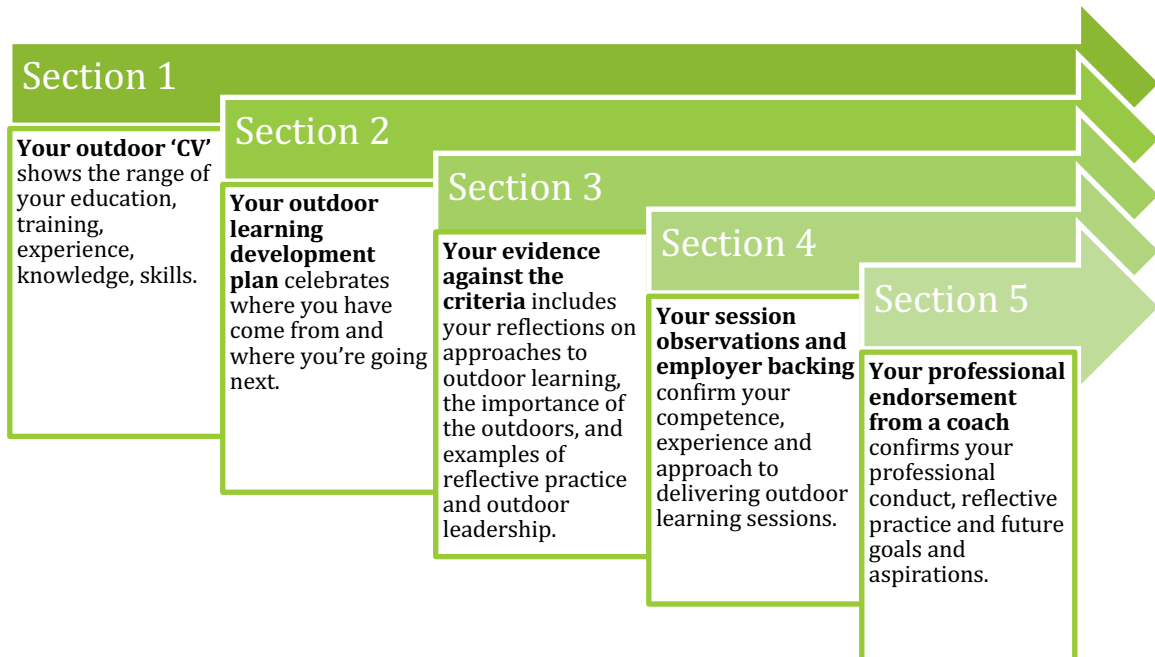
BEING A RPIOL COACH

RPIOL Coaches should hold an APIOL award or be a Recognised Professional in Outdoor Learning and should be familiar with the current RPIOL processes and criteria.

- Your RPIOL Coach can be from inside or outside your organisation.
- There is no specific training required. Coaches should be honest, open, non-judgemental, and focussed on each candidates needs and on-going development.
- Being a RPIOL Coach is a voluntary role to support fellow professionals.
- Registration with IOL as a Coach is optional for RPIOL Coaches.

STEP 3 APPLICATION FORM

Your RPIOL application is a celebration of “*why you do what you do*” and “*how you do it.*” It is designed as a reflective process that asks challenging questions and tests your ability to be clear, concise and purposeful in what you say. Your coach can help you capture the best version on yourself in the five sections of your application form.



COMPLETING YOUR APPLICATION FORM

Applications are assessed on the evidence that you present in your application - work with your coach to make sure the important aspects stand out. You can use pictures or illustrations if you wish. *(Use of video is not currently possible - we hope to be able to include it in the future).*

Aim to include:

- ✓ Examples from your practice.
- ✓ Your own thoughts, feelings, opinions, and approaches.
- ✓ Evidence of your reflections and how that has influenced your practice.
- ✓ Concise and purposeful writing that answers the questions asked.

ASSISTANCE TO COMPLETE YOUR APPLICATION

Please use any support necessary to type your spoken word, transcribe a recording, correct spelling or grammar, etc. Take a professional approach and make the necessary arrangements to suit your specific needs (see criterion 3.3). The IOL Professional Development Team can assist you if required.

4 EMPLOYER BACKING

STEP

Your RPIOL application describes your approach, understanding and experience delivering outdoor learning sessions; the employer backing confirms this in practice. It is a critical part of RPIOL.

SESSION OBSERVATION



Two session observations give you the opportunity to get valuable feedback on your style and use this to improve the sessions you deliver. During the sessions you may get feedback on how you:

- 1.1. Prepare for outdoor learning sessions, identifying activities, intended outcomes and tailoring approaches to the differing needs of participants
- 1.2. Deliver outdoor learning sessions in line with own skills, experience, qualifications and organisational risk assessments and practice
- 1.3. Supervise safety and plan for foreseeable problems (including but not limited to hazards, accidents, weather, equipment, behaviour)
- 1.4. Engage individuals and groups with activities and progress towards intended outcomes
- 1.5. Review experiences with participants, assisting them to reflect on what they have learnt and consider how they can use or develop their experience in the future
- 1.6. Complete sessions in line with organisational practice, including managing the venue and equipment used

EMPLOYER CONFIRMATION



Your employer is asked to sign your application form to confirm you have at least 1-2 years of experience with individuals or groups in the role of instructor, teacher, coach, leader, youth worker, volunteer, ranger, education officer, etc.

Your employer backing confirms you are competent to lead safe and engaging outdoor learning sessions.

ALTERNATIVE TO EMPLOYER BACKING

Where a line-manager or employer is not able to complete a session observation or employer confirmation (for example you work alone or run your own business) your RPIOL Coach or another APIOL award holder / Recognised Professional who is able to offer a reliable opinion of your knowledge and experience can complete these.

5 PROFESSIONAL DISCUSSION

STEP

The professional discussion is the final part of the RPIOL process. Conducted with an independent assessor it is an in-depth, two-way discussion celebrating your approach, understanding and goals.

The professional discussion involves both the assessor and the candidate actively listening and participating in a formal conversation, giving you the opportunity to make detailed and proactive contributions.

- Can be wide-ranging in scope and cover many of the award criteria.
- Can effectively determine the authenticity of the evidence and examples given.
- Can use probing questions to explore the underlying reasons for ideas or actions.
- Can celebrate your approach, future goals and aspirations in outdoor learning.

REQUESTING YOUR PROFESSIONAL DISCUSSION

Professional discussions are **arranged by the IOL Office following submission of your fully completed application form**. They usually require 2-3 weeks' notice to set-up and are conducted by online video lasting approximately 40 minutes.

RPIOL ASSESSORS

RPIOL assessors are appointed by IOL and are independent of the candidate's centre/organisation to allow them to freely express their views and experience without prejudice or fear of adversely impacting their role or future career.

RPIOL assessors hold an APIOL award and are familiar with the current RPIOL processes and criteria.

ASSESSMENT DECISIONS

The assessor will reach an RPIOL assessment decision based on the evidence provided to meet the criteria using:

- ✓ **Professional endorsement (Coach)** to confirm reflective practice, planning for the future and upholding the IOL Code of Professional Conduct.
- ✓ **Application form (RPIOL Candidate)** to confirm underpinning knowledge, the value of outdoors and the candidates range of experience and skills.
- ✓ **Employer backing (Line Manager)** to confirm experience and competence to lead safe and engaging outdoor learning sessions.
- ✓ **Professional discussion (Independent Assessor)** to confirm meeting RPIOL criteria and celebrate approach, understanding, experience and goals.

Deferral at interview is not common but usually occurs when candidates have provided evidence of meeting some but not all of the RPIOL criteria. The assessor will detail the reason for deferral and describe the next steps required for you to meet the criteria.

APPROVED RPIOL CENTRES

Approved RPIOL Centres enable candidates to complete the RPIOL Award. They can be either an:

1. Organisational Member of IOL – offering RPIOL to employees and volunteers
2. IOL Home Nation or Region – offering RPIOL to independent practitioners



Registration as Approved RPIOL Centre is included as a benefit of being a Member of the Institute. There is no additional charge.

- ✓ ***Facilitate fast track recognition as an Associate Professional in Outdoor Learning for full-time, voluntary, part-role, and freelance staff.***
- ✓ ***Being an Approved RPIOL Centre shows a commitment to the professional development of the workforce.***

APPROVED RPIOL CENTRES

- ✓ ***Enable candidates to register for RPIOL.***
- ✓ ***Pair candidates with a suitable RPIOL Coach.***
- ✓ ***Support candidates with session observations and confirmation of their knowledge and skills (employer backing).***
- ✓ ***Promote RPIOL and the CPD benefits of being a RPIOL Coach or Assessor***

THE RPIOL FACILITATOR ROLE

Each IOL Approved RPIOL Centre has an RPIOL Facilitator whose is the first point of contact for candidates and the link between IOL and the Organisation / IOL Home Nation/Region.

RPIOL Facilitators interview potential RPIOL applicants and enable them to complete their RPIOL Registration. They can work with the IOL Office to plan RPIOL Application submission dates and RPIOL Professional Discussion dates for candidates.

RPIOL Facilitators must hold an APIOL or LPIOL award and be familiar with the current RPIOL processes and criteria. They may also act as an RPIOL Coach if they wish. If a named RPIOL Facilitator leaves the role, the Approved Centre must arrange for someone else to take on the responsibilities and notify IOL accordingly.

TO REGISTER AS AN APPROVED RPIOL CENTRE

1. Be an Organisational Member of IOL or an IOL Home Nation or Region.
2. Designate a RPIOL Facilitator and identify any further RPIOL Coaches
3. Download the registration form from the IOL website.
4. Email your completed and signed form as a .PDF or .JPEG to institute@outdoor-learning.org

SUMMARY OF ROLES AND RESPONSIBILITIES

RPIOL Candidate



- Be an IOL member with at least 1-2 years of experience with individuals or groups in the role of instructor, teacher, coach, leader, youth worker, volunteer, ranger, education officer, etc.
- Connect with Approved RPIOL Centre and RPIOL coach and submit registration form
- Engage in reflective conversations with a RPIOL Coach to explore your professional approach, leadership, knowledge, skills and strengths and future goals and aspirations.
- Submit fully completed RPIOL Application form

Approved RPIOL Centre



- Be an IOL Organisational Member or IOL Home Nation/Region
- Promote RPIOL as a pathway to Associate Professional Recognition and the CPD benefits of being a RPIOL Coach or Assessor
- RPIOL Facilitator interviews potential RPIOL applicants
- Pair candidates with a suitable RPIOL Coach
- Complete employer backing - two session observations and confirmation of the candidate's knowledge and skills in delivering outdoor learning

RPIOL Coach



- Be familiar with the current RPIOL processes and criteria and hold an APIOL award or be a Recognised Professional in Outdoor Learning
- Support candidates through RPIOL by being honest, open, non-judgemental, and focussed on each candidate's needs and on-going development
- Complete the professional endorsement to confirm the candidate's reflective practice and readiness to describe their experience and professional approach

RPIOL Assessor



- Be independent of the candidate and their workplace, hold an APIOL award and are familiar with the current RPIOL processes and criteria
- Review each candidate's application for completeness and coverage of all criteria
- Complete an in-depth, two-way professional discussion celebrating the candidate's approach, understanding and goals
- Reach an RPIOL assessment decision based on the evidence provided

IOL Office



- Register candidates for RPIOL and take payment
- Arrange online professional discussions on demand when candidates have submitted a fully completed application form
- Provide quality assurance sampling and monitoring activities
- Support all concerned with RPIOL with delivery and ongoing development
- Issue RPIOL Award and Associate Professional Recognition to successful candidates

RPIOL AWARD CRITERIA



**REGISTERED PRACTITIONERS OF THE INSTITUTE FOR OUTDOOR
LEARNING PLAN, PREPARE AND LEAD SAFE AND ENGAGING
OUTDOOR LEARNING SESSIONS TO ACHIEVE INTENDED
OUTCOMES**

ENTRY REQUIREMENTS

0. ENTRY Requirements	<i>Assessment Method</i>
0.1. Have a total of at least one years' consolidated experience delivering outdoor learning plus formal or informal training/education relevant to the sessions they deliver	AF
0.2. Current member of the Institute for Outdoor Learning	AF

AWARD CRITERIA

1. LEAD safe and engaging outdoor learning sessions	
1.1. Prepare for outdoor learning sessions, identifying activities, intended outcomes and tailoring approaches to the differing needs of participants	EB
1.2. Deliver outdoor learning sessions in line with own skills, experience, qualifications and organisational risk assessments and practice	EB
1.3. Supervise safety and plan for foreseeable problems (including but not limited to hazards, accidents, weather, equipment, behaviour)	EB
1.4. Engage individuals and groups with activities and progress towards intended outcomes	EB
1.5. Review experiences with participants, assisting them to reflect on what they have learnt and consider how they can use or develop their experience in the future	EB
1.6. Complete sessions in line with organisational practice, including managing the venue and equipment used	EB

2. CONTRIBUTE to your organisation's delivery of Outdoor Learning	
2.1. Understand how the approach to outdoor learning where you work influences your delivery style and content	AF
2.2. Follow recognised good practice and organisational policies and procedures (including but not limited to health & safety, risk assessments, sustainability, safeguarding, equipment care)	EB
2.3. Demonstrate a positive approach and work collaboratively with team members to deliver Outdoor Learning	EB
2.4. Contribute to session development and offer recommendations for change	AF
3. ROLE MODEL equality, inclusion and professional group leadership	
3.1. Articulate the effect the outdoors has had on you and what motivates your group leadership style and approach	PD
3.2. Actively encourage whole group participation, value diversity and promote equality and inclusion	EB
3.3. Build positive relationships and communicate effectively and professionally with colleagues, customers and stakeholders	PE
3.4. Consistently uphold IOL's Code of Professional Conduct in your work and demonstrate compliance with outdoor first aid, safeguarding, data protection, disclosure (DBS), and similar requirements	PE
4. SHARE inspiration and respect for the outdoors	
4.1. Encourage participants to appreciate the wonder of the outdoors and encourage lifelong engagement for health, wellbeing and other benefits	PE
4.2. Actively respect the environment and encourage behaviours in others that preserve it	AF
4.3. Describe the breadth and value of Outdoor Learning and how the approach used in your organisation compares and contrasts with approaches used in other parts of the sector	AF
5. IMPROVE through reflection and development	
5.1. Analyse participant feedback, supervisor feedback and your own self-evaluation and use this to develop the sessions you deliver	AF
5.2. Recognise the boundaries of your competence, experience and qualifications in the activities and environments you use	PD
5.3. Undertake CPD activities to develop your own knowledge, skills and understanding of outdoor learning	AF
5.4. Consider your future aspirations in outdoor learning and how you can take action towards your goals	PE

RPIOL ASSESSMENT METHODS

Assessment Method	Description	Criteria Assessed	Criteria Also Covered
<p><i>PE</i></p> <p>PROFESSIONAL ENDORSEMENT (COACH)</p>	<p>To confirm reflective practice, planning for the future and upholding the IOL Code of Professional Conduct.</p> <ul style="list-style-type: none"> A written statement from the coach that confirms that the candidate has met the criteria indicated through active participation in coaching conversations. 	<p>3.3, 3.4</p> <p>4.1</p> <p>5.4</p>	<p>1.4</p> <p>1.5</p> <p>3.1</p>
<p><i>AF</i></p> <p>APPLICATION FORM (RPIOL CANDIDATE)</p>	<p>To confirm underpinning knowledge, the value of outdoors and the candidates range of experience and skills.</p> <ul style="list-style-type: none"> A record of education, training, experience, knowledge, skills and developmental goals, Reflections on approaches to outdoor learning, the importance of the outdoors, and examples of reflective practice and outdoor leadership. 	<p>0.1, 0.2</p> <p>2.1, 2.4</p> <p>4.2, 4.3</p> <p>5.1, 5.3</p>	<p>1.5</p> <p>2.2</p> <p>3.2, 3.3, 3.4</p> <p>5.2, 5.4</p>
<p><i>EB</i></p> <p>EMPLOYER BACKING (LINE MANAGER)</p>	<p>To confirm experience and competence to lead safe and engaging outdoor learning sessions.</p> <ul style="list-style-type: none"> A written statement from a line manager (or equivalent) that confirms that the candidate has reliably and sufficiently met the criteria indicated in leading outdoor learning sessions. 	<p>1.1, 1.2, 1.3, 1.4, 1.5, 1.6</p> <p>2.2, 2.3</p> <p>3.2</p>	<p>2.4</p> <p>5.2</p>
<p><i>PD</i></p> <p>PROFESSIONAL DISCUSSION (INDEPENDENT ASSESSOR)</p>	<p>To confirm meeting RPIOL criteria and celebrate approach, understanding, experience and goals.</p> <ul style="list-style-type: none"> A formal, in-depth, two-way discussion giving candidates the opportunity to make detailed and proactive contributions, and celebrate their approach, understanding and goals. 	<p>3.1</p> <p>5.2</p>	<p>Any criteria the assessor wishes to explore with the candidate</p>



RPIOL REGISTRATION



**REGISTERED PRACTITIONERS OF THE INSTITUTE FOR OUTDOOR
LEARNING PLAN, PREPARE AND LEAD SAFE AND ENGAGING
OUTDOOR LEARNING SESSIONS TO ACHIEVE INTENDED
OUTCOMES**

YOUR NAME

PREFERRED CONTACT EMAIL

PREFERRED CONTACT PHONE

I WISH TO UNDERTAKE THE RPIOL AWARD AND
AGREE TO PAY THE RPIOL FEE OF £85

SIGNATURE

SELF-ASSESSMENT

	yes / no
<ul style="list-style-type: none"> Do you have at least 1-2 years of experience with individuals or groups in the role of instructor, teacher, coach, leader, youth worker, volunteer, ranger, education officer, etc.? 	
<ul style="list-style-type: none"> Do you have training, education or CPD courses to give you the knowledge and skills to safely plan, prepare and lead safe and engaging outdoor learning sessions? 	
<ul style="list-style-type: none"> Do you have the time, space and desire to reflect on your experience to date and discuss your strengths, interests and future aspirations with a coach? 	
<ul style="list-style-type: none"> Have you read through the RPIOL criteria and are ready to gather the evidence you need to show you meet them? 	

MEMBERSHIP OF IOL

- ✓ If you are not yet an IOL Member you should join online at the IOL website first.
<https://www.outdoor-learning.org/Members/Membership/Join-IOL>
- ✓ Student / trainee / apprentice membership costs £2.50 per month by direct debit.

YOUR IOL MEMBERSHIP NUMBER

IOL REGION

CONNECT WITH AN APPROVED RPIOL CENTRE

- ✓ An Approved RPIOL Centre will support you with session observations and confirmation of your knowledge and skills.
- ✓ They can be either an **Organisational Member of IOL** (offering RPIOL to employees and volunteers), or an **IOL Home Nation or Region** (offering RPIOL to independent practitioners).
- ✓ <https://www.outdoor-learning.org/RPIOL-Centre-Map>



YOUR APPROVED RPIOL CENTRE

NAME OF RPIOL FACILITATOR

CONNECT WITH A RPIOL COACH

- ✓ Your Approved RPIOL Centre will help you identify an IOL Coach who is an APIOL Holder or Recognised Professional in Outdoor Learning
- ✓ Your RPIOL Coach supports you through RPIOL and completes your professional endorsement

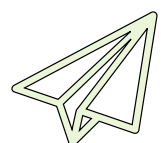


YOUR RPIOL COACH

THEIR IOL MEMBERSHIP NUMBER

SEND TO IOL

- ✓ Email this form as a .PDF or .JPEG to institute@outdoor-learning.org
- ✓ IOL will contact you to confirm your registration is accepted and send you your RPIOL Application to complete



APPROVED RPIOL CENTRE REGISTRATION

**APPROVED RPIOL CENTRES
ENABLE CANDIDATES TO
COMPLETE THE RPIOL AWARD.**



THEY CAN BE EITHER AN:

- 1. ORGANISATIONAL MEMBER OF IOL**
(OFFERING RPIOL TO EMPLOYEES AND VOLUNTEERS); OR
- 2. IOL HOME NATION OR REGION**
(OFFERING RPIOL TO INDEPENDENT PRACTITIONERS)

NAME OF APPROVED RPIOL CENTRE

WE WISH TO APPLY TO BE AN APPROVED RPIOL
CENTRE AND AGREE TO KEEP UP TO DATE, DELIVER
RPIOL IN LINE WITH ALL CURRENT PROCESSES AND
CONTRIBUTE TO THE DEVELOPMENT OF RPIOL

SIGNATURE

DATE

IOL MEMBERSHIP

- ✓ Registration as an Approved RPIOL Centre is open to Organisational Members of IOL and IOL Home Nations / Regions. There is no additional charge.
- ✓ If your organisation is not yet an IOL Member it should join online at the IOL website first.
<https://www.outdoor-learning.org/Members/Membership/Join-IOL>

IOL ORGANISATIONAL MEMBER NUMBER OR NAME OF IOL HOME NATION/REGION

APPROVED RPIOL CENTRE RESPONSIBILITIES

WE AGREE TO:	yes / no
1. Appoint a RPIOL Facilitator whose will be the main point of contact between IOL and the Organisation / IOL Home Nation/Region	
2. Interview potential RPIOL applicants and enable them to register for RPIOL	
3. Pair candidates with a suitable RPIOL Coach	
4. Support candidates to complete: <ol style="list-style-type: none"> a. two session observations, and b. confirmation knowledge and skills in delivering outdoor learning 	
5. Promote RPIOL as a pathway to Associate Professional Recognition and the CPD benefits of being a RPIOL Coach or Assessor	
6. Use the IOL Approved RPIOL Centre logo on any websites or literature in accordance with IOL guidance and as agreed with IOL	
7. Provide IOL with all necessary information to create website links and promotional text as an Approved RPIOL Centre	

INTERNAL FACILITATORS

- ✓ RPIOL Facilitators are the first point of contact for candidates and the link between IOL and the Organisation / IOL Home Nation/Region.
- ✓ RPIOL Facilitators must hold an APIOL award and be familiar with the current RPIOL processes and criteria. They may also act as an RPIOL Coach if they wish.
- ✓ If your named RPIOL Facilitator leaves the role, you must arrange for someone else to take on the responsibilities and notify IOL accordingly.

	FACILITATOR 1 (REQUIRED)	FACILITATOR 2 (OPTIONAL)
Name		
Position		
Contact email		
Contact phone		
IOL Membership No.		

SEND TO IOL

- ✓ Email this form as a .PDF or .JPEG to institute@outdoor-learning.org
- ✓ IOL will contact you to confirm your registration is accepted and send you the Approved RPIOL Centre Guidance notes.

