



| **Job Title:** | Outdoor Education Tutor |
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| **Hours:** | Full-time with weekend, evening and holiday work required |
| **Status:** | Permanent from January 2025 |

**Responsible to:** Head of Outdoor Education

**Job Purpose:** To assist the Head of Outdoor Education in the delivery of Outdoor Education provision across the whole College as part of both the curriculum and co-curriculum.

**Main Duties:**

**Outdoor Education**

* Lead groups of pupils from Years 3 - 13 in a range of outdoor activities as part of the school’s extensive weekly and weekend co curricular outdoor programme. This could involve climbing (on the school wall, other local climbing centres or outdoor venues), kayaking (in the school pool, on flatwater and white-water rivers), sailing (at Wimbleball Lake), mountain biking, hill walking, coasteering or caving depending on the successful candidate's experience and level of qualifications.
* [Click here](https://www.queenscollege.org.uk/wp-content/uploads/2023/11/Outdoor-Education-Brochure-v4-final-compressed.pdf) for more information on our extensive programme.
* Be responsible for the planning and delivery of curriculum-based Outdoor Education lessons (weekly) to all pupils in Years 3-7.
* Assist in the delivery of both practical & theory sessions to Sport & Outdoor Activities BTEC pupils in Years 12-13.
* Assist in the mentoring of pupils involved in the Outdoor Scholarship programme
* Assist with the weekly Senior Games outdoor education provision (currently either climbing or white-water kayaking in the winter and surf kayaking in the summer)
* Assist with the delivery of the DofE scheme. This will include walking and canoeing expeditions to a range of locations including Dartmoor, The Lake District and Scotland, mentoring participants and helping with the scheme administration.
* Assist in the organisation and maintenance of the outdoor education stores and the safety checking of equipment. This will include climbing, kayaking, walking, camping and caving equipment as well as the maintenance of the school’s fleet of mountain bikes.
* Assist with the various outdoor education expeditions that take place during the year including whole year group residential challenges at key stage 3 (eg Wye Valley Year 7, Brecon Beacons Year 8, Snowdonia Year 9) and Expedition Group activities at all levels (These include challenging 2 day journeys on foot, on bike or in a canoe)
* Assist on overseas expeditions. These currently include annual kayaking trips to the European Alps, Norway or the Arctic, climbing expeditions to Spain, diving trips to Gozo as well as annual ski trips.
* Assist in the training of and delivery of the School’s Ten Tors teams
* Assist the Head of Outdoor Education with the department administration.

**Child Protection and Safeguarding**

Safeguarding and promoting the welfare of children is everyone’s responsibility. Everyone who comes into contact with children and their families has a role to play. In order to fulfil this responsibility effectively, all practitioners should make sure their approach is child-centred. This means that they should consider, at all times, what is in the best interests of the child (KCSiE 2024).

You must comply with the Queen's College Child Protection and Safeguarding Policy and Procedures and the requirement to report any concerns relating to the safety or welfare of children.

**Additional Duties:**

To undertake such additional duties as may be reasonably required commensurate with the level of responsibility within the College.

The post-holder will undertake assigned duties and responsibilities, ensuring that all actions are discharged within the regulatory and legislative requirements to which the College is subject.

**November 2024**

This job description is current at the above date. In consultation with the post holder it is liable to variation by the School to reflect actual, contemplated or proposed changes in or to the job.



**Qualifications/experience**

* NGB leader qualifications in at least two of the following: Kayaking, Canoeing, Hill/Mountain walking, Climbing, Mountain Biking, sailing, Archery, Bushcraft.
* GCSE Maths & English (Grade 4/C or above)
* Previous experience of engaging and motivating people in an outdoor setting.

**Skills and Abilities**

* Passionate about working in the outdoors
* An enthusiastic attitude and the ability to work as part of a team
* Good administrative and organisational skills and initiative
* Full clean driving licence (at least 3 years experience since passing test)

**Personal/Professional Qualities**

* Enthusiasm and passion for working in Education
* Effective leadership, mentoring and communication skills
* Ability to supervise groups of students safely
* Excellent interpersonal skills