

Minutes of the 2019
Annual General Meeting
of the
Institute for Outdoor Learning
Held at **Shugborough OEC**
On 16th February 2019

In attendance

Individual and/or Organisational Members	
John Crosbie	Individual (Chairman)
Dan Cook	Individual & British Cycling
Roger Hiley	Individual
Sarah Wilks	Individual & Peak District National Park
Ted Fearon	Individual
Mike King	Individual & Releasing Potential (Trustee & Audit Chair)
Andy Robinson	Individual
Claire Studman	Individual
Anna Thompson	Individual & Nene Park Trust
Sarah Tawse	Individual
Dave Bateman	Ackers Adventure
Glen Probert	Individual & Shugborough OEC
Dave Watson	Individual & Woodland Survival Crafts
Stu Meese	Black Dog Adventures

Apologies (all individual members)

Di Collins
Bill Cook
Geoff Mason
Richard Simpson
Jeff Callaghan
Claire Fowler
Alistair Boyd
Nick O'Loughlin
Mark Lavington
Tony Thomas
Asa Gurden
Elspeth Mason
Max Norris

Non IOL Member Observers

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Approval of Minutes of 2018 AGM

Due to the cancellation of the Lindley Festival of Outdoor Learning, caused by snow, the 2018 AGM was held as a conference phone call on 23rd March 2018 to which all members were invited to attend. The only members present on that conference call were Andy Robinson, Mike King and John Crosbie.

The 2018 AGM minutes, as posted on the website, were proposed as a true record by Mike King, seconded by Andy Robinson and were unanimously accepted.

Matters arising

There were no matters arising.

Chair's report

The chair's report was based on the following slides based on the annual Trustees Report which was approved by the Board.

Chair's Report : on-going support

In addition to a wealth of regional workshops and conferences...

Continued to publish & distribute Horizons, JAEOL & High Quality Outdoor Learning



Chair's Report : developing the sector

Working Together
Inaugural UK Outdoor Learning Conference



Chair's Report : developing the sector



Overview of the role

Supervising and guiding children and adults in activities and pastimes

Details of standard

An Outdoor Activity Instructor supports and guides children and adults in activities and pastimes such as canoeing, sailing, climbing, surfing, cycling, triathlon, and many outdoor sports including, but not limited to, football or table tennis, or other activities. They will be supervised by a competent person in a range of situations and weather conditions to ensure the safety of participants.

There is always responsibility of an Outdoor Activity Instructor to ensure a safe and enjoyable activity for all participants.

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Typical duration: 12 months
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ifog.ac.uk



Chair's Report : developing the sector

Quality Assurance support



Outdoor Citizens Campaign



Sector led post AALA inspection regime



Chair's Report : developing the sector



Research Hubs & Co-ordinator

PhD



Strengthening standards



Chair's Report : ...and finally

This is your Institute

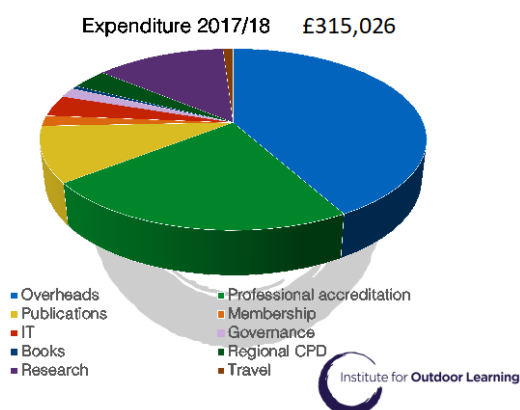
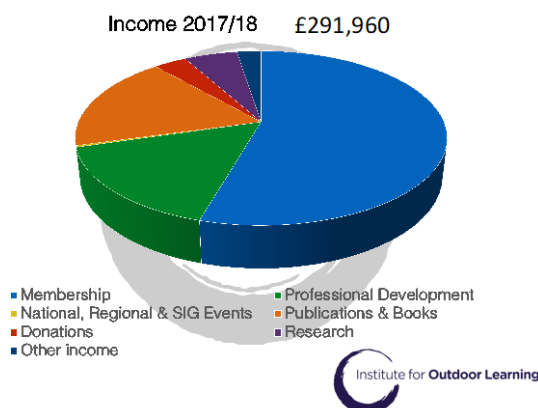
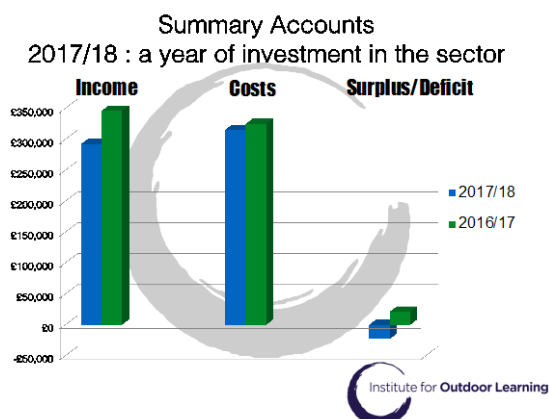
We are developing it and the sector on your behalf

Please engage and influence



Financial report

Mike King, as chair of the audit subcommittee, presented the financial report which was based on the following slides:



Balance Sheet 30th Sept 2018

Assets		Funds	
Office Equipment	£2,341	Opening Balance	£134,995
Cash	£81,390 *	Deficit in the year	£23,066
Stock	£8,382	Closing balance	£111,929
Debtors	£95,941		
Creditors & accruals	(£76,125)		
Total Assets	£111,929		

* Includes restricted funds

Institute for Outdoor Learning

Acceptance of the Financial report, along with the annual accounts as recommended by the Finance committee, approved by the Trustees and posted on the web site prior to the AGM, were proposed by Stu Meese, seconded by Glen Probert and unanimously accepted.

Election of Trustees

The following retirements from the Trustee board were noted:
Elsbeth Mason, Max Norris, Mike King

The Chair proposed a vote of thanks for their contribution to outdoor learning to the retiring board members not standing for re-election.

Re-elections:

Mike King was eligible for election for one further term and stood for re-election.

Proposed : Mark Lavington Seconded : Nick O'Loughlin

Election of new board members:

The Chair explained the selection process for new trustees, who are co-opted for a year to assess mutual suitability, then approved by the existing board for election by members.

The following had completed the above process:

Asa Gurden (Head of Scout Adventures)

Proposed : Andy Robinson Seconded : John Crosbie

Claire Fowler (Retired)

Proposed : Elspeth Mason Seconded : Mike King

The meeting unanimously re-elected / elected the above in a block vote.

Any Other Business

The Chair introduced Sarah Wilks and Dan Cook as co-opted board members for the following year with the intention of being elected to the board at the 2020 AGM.

As there were no further items of any other business, following a vote of thanks for Shugborough OEC, the Midlands region and Committee for hosting the AGM, the meeting was closed.

After the meeting, there was an opportunity for questions and a discussion relating to IOL matters and the future vision for the sector.

Distribution

These minutes will be posted on the IOL website accompanied by a full copy of the annual accounts and Chairman's report, with members' attention being drawn to them, both when posted and prior the subsequent AGM.

John Crosbie

Chairman

Institute for Outdoor Learning

16th February 2019