



# Professional in Outdoor Learning

*Recognition as a professional in outdoor learning values your experience and will further demonstrate your commitment to professionalism and continued professional development.*

- Benchmark your knowledge, skills and education at a level matched to other professions*
- Achieve the gateway for accessing future pathways to individual Chartered Professional status*
- Demonstrate your level of experience to customers and employers, and the value you bring*
- Help improve the strength of our representation and voice inside and outside the sector*

## Application requirements

*Responsibility for shaping effective outdoor learning by exercising autonomy and judgement within medium / long term parameters.*

<b>Application route:</b>		<b>You will need:</b>
1	APIOL or LPIOL award holder	<ul style="list-style-type: none"> <li>• Application Form</li> <li>• Copy of certificate(s) of a suitable qualification <b>or</b> Statement of Equivalent Learning</li> <li>• Statement of Support that confirms your experience</li> </ul>
2	Member of AHOEC	<ul style="list-style-type: none"> <li>• Application Form</li> <li>• Copy of certificate(s) of a suitable qualification <b>or</b> Statement of Equivalent Learning</li> <li>• Statement of Support that confirms your experience</li> </ul>
3	Statement of experience	<ul style="list-style-type: none"> <li>• Application Form</li> <li>• Copy of certificate(s) of a suitable qualification <b>or</b> Statement of Equivalent Learning</li> <li>• Statement of Experience listing your outdoor learning roles</li> <li>• Statement of Support that confirms your experience</li> </ul>
4	Member of OEAP	<ul style="list-style-type: none"> <li>• Application Form</li> </ul>

## How to apply

To apply you need to be a current member of the [Institute for Outdoor Learning \(IOL\)](#), the [Association of Heads of Outdoor Education Centres \(AHOEC\)](#) or the Outdoor Education Advisors Panel (OEAP).

## Professional Recognition Requirements

### Professional Recognition Application Routes

PR ROUTE 1	PR ROUTE 2	PR ROUTE 3	PR ROUTE 4
Suitable qualification PLUS APIOL or LPIOL award	Suitable qualification PLUS member of AHOEC	Suitable qualification PLUS statement of experience	Accredited member of OEAP
One statement of support that confirms your experience	One statement of support that confirms your experience	List of outdoor learning roles, responsibilities and dates	Hold accredited membership of OEAP
Copies of certificates of suitable qualifications or statement of equivalent learning	Copies of certificates of suitable qualifications or statement of equivalent learning	One statement of support that confirms your experience	
		Copies of certificates of suitable qualifications or statement of equivalent learning	
Self-declaration of suitable experience on application form			

#### Suitable experience:

Professionals in outdoor learning have a total of at least five years' experience in outdoor learning including at least two years in a position of responsibility for:

- 1) **Shaping effective outdoor learning** by exercising autonomy and judgement within broad parameters
- 2) **Building programmes of learning using outdoor experiences** by drawing on relevant research
- 3) **Thinking and operating medium / long term** and planning and developing courses of action
- 4) **Initiating and leading complex tasks and processes** and positively influencing the work of colleagues
- 5) **Delivering value to customers and the profession** and role modelling professional practice

Experience may be full time, part role or volunteer in any area of outdoor learning, as either a practitioner or academic, and include the responsibilities of one or more of:

<b>Outdoor Learning Specialist</b>	Facilitators, Practitioners, Teachers, Coaches, etc.
<b>Manager in Outdoor Learning</b>	Leaders, Managers, Directors, etc
<b>Advisor in Outdoor Learning</b>	Outdoor Education Advisors, Consultants, etc.
<b>Workforce / Profession Developer</b>	Trainers, Lecturers, Researchers, etc.

#### Statement of support:

The Statement of Support confirms that you meet the experience requirements and a fellow professional supports your application for professional recognition.

It should be signed by an employer, client or colleague working at your level or above and able to offer a reliable opinion of your knowledge and experience.

#### Suitable qualifications:

All regulated qualifications and awards that are directly relevant to your work in outdoor learning and are at RQF/CQFW Level 5 or SQCF Level 8 or higher may be suitable.



Examples include (but are not limited to):

- First or Higher Degrees in Outdoor Adventure Leadership, Outdoor Adventure Education, Geography, Environmental Science, Management, etc.
- Level 5 Certificate / Diploma in Management and Leadership, Level 5 Certificate / Diploma in Effective Coaching and Mentoring, etc.
- Post Graduate Certificate in Education, Level 5 Diploma in Education and Training, etc.

Suitable qualifications should include a period of learning (total qualification time) sufficient to gain the breadth and depth of knowledge, thinking and understanding required to support professional competence in outdoor learning.

### Statement of equivalent learning:

Equivalent learning can be recognised for those NOT holding a suitable qualification as above.

A Statement of Equivalent Learning should demonstrate relevant knowledge, thinking and understanding at least equivalent to RQF/CQFW Level 5 or SQCF at Level 8. It is in two parts:

- 1) Professional Development Record (signed by a Supporter)
- 2) Personal Statement showing that you clearly meet the professional recognition experience requirements and:
  - a. Have gained practical, theoretical or technological knowledge and understanding of a subject or area of work in order to apply your skills across a wide and often unpredictable variety of contexts
  - b. Can analyse, interpret and evaluate relevant information, concepts and ideas in order to address broadly defined, complex problems
  - c. Are able to take responsibility for planning and developing courses of action that initiate or underpin substantial changes or developments
  - d. Can initiate and lead complex tasks and processes, taking responsibility, where relevant for the work and roles of others and the allocation of substantial resources

Level descriptors can be found here: [www.instituteforapprenticeships.org/media/1538/occupational-levels-guidance.pdf](http://www.instituteforapprenticeships.org/media/1538/occupational-levels-guidance.pdf)

### Review of Professional Recognition Applications

Submissions will be reviewed by an application review team against these requirements.

Where necessary, a professional recognition panel (drawn from IOL, AHOEC and OEAP membership) will guide the application review team in making decisions about whether applicants have provided valid and sufficient evidence to achieve professional recognition.

If required, additional information will be requested from applicants before a decision is reached.

### Quality Assurance

The quality assurance process for professional recognition will be managed by the IOL Professional Standards Manager.

## Professional Recognition Application

Professional recognition is open to existing individual members of a UK Outdoors member organisation. New members should first join as a member of their chosen organisation then apply for professional recognition.

Applicant name:

Individual member of: IOL  AHOEC  OEAP

Membership number:

**Primary role in Outdoor Learning – please tick ONE**

Outdoor Learning Specialist	Facilitators, Practitioners, Teachers, Coaches, etc.	<input type="checkbox"/>
Manager in Outdoor Learning	Leaders, Managers, Directors, etc	<input type="checkbox"/>
Advisor in Outdoor Learning	Outdoor Education Advisors, Consultants, etc.	<input type="checkbox"/>
Workforce / Profession Developer	Trainers, Lecturers, Researchers, etc.	<input type="checkbox"/>

Application Route	PR Route 1 APIOL or LPIOL	PR Route 2 Member of AHOEC	PR Route 3 Experience	PR Route 4 OEAP Accredited
Statement of experience	N/A	N/A	<input type="checkbox"/>	N/A
Statement of support	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Evidence of education	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A

*Statement of support must be completed by an employer, client or colleague working at your level or above, and able to offer a reliable opinion of your knowledge and experience.*

*Evidence of education and training must be of a regulated qualification at RQF/CQFW Level 5 / SQCF Level 8 or higher or a Statement of Equivalent Learning.*

I commit to safe, ethical practice and agree to abide by my member organisations Code of Professional Conduct

I agree to provide evidence of completing CPD annually and being up-to-date and connected to current good practice

I confirm that I have a total of at least five years' experience in outdoor learning including at least two years in a position of responsibility for:

- 1) **Shaping effective outdoor learning** by exercising autonomy and judgement within broad parameters
- 2) **Building programmes of learning using outdoor experiences** by drawing on relevant research
- 3) **Thinking and operating medium / long term** and planning and developing courses of action
- 4) **Initiating and leading complex tasks and processes** and positively influencing the work of colleagues
- 5) **Delivering value to customers and the profession** and role modelling professional practice

Signature:

Date:

I consent for my name to be listed on a public register of Professionals in Outdoor Learning

## Statement of Support

### Professional Recognition

The requirements for Professional Recognition include:

- Evidence at least five years' outdoor learning experience in a position of responsibility
- Regulated qualification at RQF/CQFW Level 5 or SQCF Level 8 or higher (or equivalent)
- Statements of support that confirm experience
- A commitment to safe, ethical practice through agreeing to abide by your member organisations code of professional conduct.
- Provide evidence of completing CPD annually and be up-to-date and connected to current good practice.

### Confirmation of experience

Professional in outdoor learning have a total of at least five years' outdoor learning experience in a position of responsibility plus relevant learning that enables them to:

- 1) **Shape effective outdoor learning** by exercising autonomy and judgement within broad parameters
- 2) **Build programmes of learning** using outdoor experiences by drawing on relevant research
- 3) **Think and operate medium / long term** and plan and develop courses of action
- 4) **Initiate and lead complex tasks and processes** and positively influence the work of colleagues
- 5) **Deliver value to customers and the profession** and role model professional practice

Experience may be full time, part role or volunteer in any area of outdoor learning, as either a practitioner or academic, and include the responsibilities of one or more of:

<b>Outdoor Learning Specialist</b>	Facilitators, Practitioners, Teachers, Coaches, etc.
<b>Manager in Outdoor Learning</b>	Leaders, Managers, Directors, etc
<b>Advisor in Outdoor Learning</b>	Outdoor Education Advisors, Consultants, etc.
<b>Workforce / Profession Developer</b>	Trainers, Lecturers, Researchers, etc.

Applicants name:

**I can confirm that to the best of my knowledge** the applicant named above meets the experience requirements and I can therefore support their application for professional recognition.

Supporter name:

*An employer, client or colleague working at your level or above and able to offer a reliable opinion of your knowledge and experience*

Relationship to applicant:

Email:

Signature:

Date:

# Statement of Experience

## Statement of experience in support of an application for Professional Recognition

Applicants name:

### Statement of experience

Beginning with your most recent role, please complete with details of your primary outdoor learning role(s) covering a total of at least five years' work experience at this level.

Experience may be from full time, part role or voluntary work in any area of outdoor learning as either a practitioner or academic. Where it is not obvious from the job title, please also describe the key responsibilities in order for us to review your experience to:

- 1) **Shape effective outdoor learning** by exercising autonomy and judgement within broad parameters
- 2) **Build programmes of learning** using outdoor experiences by drawing on relevant research
- 3) **Think and operate medium / long term** and plan and develop courses of action
- 4) **Initiate and lead complex tasks and processes** and positively influence the work of colleagues
- 5) **Deliver value to customers and the profession** and role model professional practice

Date from	Date to	Organisation	Outdoor Learning Role (and responsibilities)
	Current role		

Signature:

Date:

## Statement of Equivalent Learning

**Statement of equivalent learning in support of an application for Professional Recognition. This form is for applicants that DO NOT hold a relevant qualification listed on the RQF/CQFW at Level 5 or higher, or SQCF at Level 8 or higher**

Applicants name:

### **1 Professional Development Record**

**To show learning in order to gain relevant knowledge, thinking and understanding.**

This might include a selection of formal training courses as well as self-led CPD reading, research or study. Examples of supporting awards include (but are not limited to):

- Accredited Practitioner of the Institute for Outdoor Learning (IOL)
- Leading Practitioner of the Institute for Outdoor Learning (IOL)
- Mountaineering and Climbing Instructor (MTUK&I)
- RYA Yachtmaster Coastal / Offshore (RYA)
- Cave Instructor Certificate (BCA)
- British Canoeing Coaching Diploma (BC)

Examples of development areas and the range of CPD activities that could be included can be found in the IOL 7 Steps to CPD full guide. [www.outdoor-learning.org/Good-Practice/Develop-as-a-Professional/7-Steps-to-CPD](http://www.outdoor-learning.org/Good-Practice/Develop-as-a-Professional/7-Steps-to-CPD).

Date(s)	Professional Development Activity	Relevance to the Professional Recognition requirements

I can confirm that to the best of my knowledge the applicant named above has relevant knowledge, thinking and understanding at RQF/CQFW Level 5 or higher, or SQCF Level 8 or higher.

Supporter signature:

*An employer, client or colleague working at your level or above and able to offer a reliable opinion of your knowledge, thinking and understanding*

## 2 Personal Statement

### To demonstrate application of relevant knowledge, thinking and understanding

Describe your range of experience over the last 5 years and areas where you have applied learning gained on formal training courses, or CPD reading, research or study to:

- 1) **Shape effective outdoor learning** by exercising autonomy and judgement within broad parameters
- 2) **Build programmes of learning** using outdoor experiences by drawing on relevant research
- 3) **Think and operate medium / long term** and plan and develop courses of action
- 4) **Initiate and lead complex tasks and processes** and positively influence the work of colleagues
- 5) **Deliver value to customers and the profession** and role model professional practice

Signature:

Date: